

# MECHANICAL PERMIT APPLICATION

PERMIT # M- \_\_\_\_\_ - \_\_\_\_\_

EMMETT TOWNSHIP 11100 Dunnigan Road, Emmett, MI 48022  
Phone (810) 384-8070 Fax (810) 384-6138

DATE \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Authority:	ACT 230, PA 1972, AS Amended
Completion:	Installation Shall Not Be Started Until Application is Filed
Penalty:	Written Order To Stop Construction

**For Inspections Call PAUL SHAMKA (810) 531-3241****I. PROJECT or FACILITY INFORMATION**

PROPERTY ID# 74-19-

NAME OF OWNER		PHONE #		
STREET ADDRESS / JOB LOCATION				
HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?		YES	NO	NOT REQUIRED

**II. APPLICANT - HOMEOWNER / CONTRACTOR CONTACT INFORMATION**

APPLICANT IS : <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	TELEPHONE NUMBER	EMAIL		
NAME	ADDRESS	CITY	STATE	ZIP
STATE LICENSE NUMBER	EXPIRATION DATE	STATE REGISTRATION NUMBER	EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER	WORKERS COMPENSATION INSURANCE CARRIER	UIA NUMBER		

**III. TYPE OF JOB**

<input type="checkbox"/> SINGLE FAMILY	<input type="checkbox"/> NEW	<input type="checkbox"/> SERVICE ONLY	<input type="checkbox"/> PREMANUF. HOME SETUP (STATE APPROVE)	<input type="checkbox"/> STATE OWNED
<input type="checkbox"/> OTHER	<input type="checkbox"/> ALTERATIONS	<input type="checkbox"/> SPECIAL INSPECTION	<input type="checkbox"/> MANUF. HOME SETUP (HUD MOBILE HOME)	<input type="checkbox"/> SCHOOL

**IV. PLAN REVIEW INFORMATION**

Plans and specifications for new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal.

**A PLAN REVIEW IS REQUIRED BEFORE A PERMIT CAN BE ISSUED.**

- Exception 1: Alterations and repair work determined by the Mechanical official to be of a minor nature.  
Exception 2: Work completed by a governmental subdivision or state agency costing less than \$15,000.00.  
Exception 3: A building of use group R-2, R-3, or R-4 containing not more than 3,500 square feet of building area.  
Exception 4: A building of use group B, M or S-2 having HVAC equipment only, with one fire area and not more than 3,500 square feet.

PLANS NOT REQUIRED       PLANS REQUIRED BUT NOT YET SUBMITTED       PLANS REQUIRED AND SUBMITTED

**V. APPLICANT SIGNATURE**

Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (HOMEOWNER SIGNATURE INDICATES COMPLIANCE WITH SECTION VI. HOMEOWNER AFFIDAVIT)	DATE
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**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application, shall be installed *by myself, in my own home*, in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Codes and **shall not be enclosed, covered up** or put into operation until it has been inspected and approved by the Emmett Township Mechanical Inspector. I will cooperate with the Emmett Township Mechanical Inspector and assume the responsibility to arrange for the necessary inspections.

**VII. FEE CLARIFICATIONS**

**ITEM #1, RESIDENTIAL HEATING SYSTEM:**

This item is used for the installation of a heating system in a new residential structure.  
 Items #9, Gas Piping and #17 Duct, **SHOULD NOT BE CHARGED**  
 Replacement systems should be itemized.

**VIII. FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee.**

ITEM	FEE	#	TOTAL
1 Residential Heating System (includes duct & pipe)	\$50.00		
2 Gas/Oil burning Equipment New and/or Conversion Units	\$30.00		
3 Residential Boiler	\$30.00		
4 Water Heater	\$5.00		
5 Flue / Vent Damper	\$5.00		
6 Solid Fuel Equip. (includes chimney) Gas Burning Fireplace	\$30.00		
7 Chimney, Factory built - installed separately	\$25.00		
8 Solar, set of 3 panels (includes piping)	\$20.00		
9 Gas piping, each opening new installation	\$5.00		
10 Air Conditioning	\$30.00		
11 Heat Pump: Geo Thermal	\$30.00		
12 Bath & Kitchen exhaust	\$5.00		
<b>TANKS 13 &amp; 14</b>			
13 Above ground	\$20.00		
14 Below ground	\$25.00		
15 Humidifiers	\$10.00		
16 Piping - Minimum \$25.00	\$ .05 / ft		
17 Duct - Minimum \$25.00	\$ .10 / ft		
18 Heat Pumps; Commercial (pipe not included)	\$20.00		

ITEM	FEE	#	TOTAL
<b>AIR HANDLERS / HEAT WHEELS 19 &amp; 20</b>			
19 Under 10,000 CFM	\$20.00		
20 Over 10,000 CFM	\$60.00		
21 Commercial Hoods	\$15.00		
22 Heat Recovery Units	\$10.00		
23 V.A.V. Boxes	\$10.00		
24 Unit Ventilators	\$10.00		
25 Unit Heaters (Terminal Units)	\$15.00		
26 Fire Suppression / Protection - minimum \$20.00	\$ .75 per head		
27 Evaporator Coils	\$30.00		
28 Refrigeration (Split System)	\$30.00		
29 Chiller	\$30.00		
30 Cooling Towers	\$30.00		
31 Compressor	\$30.00		
32 Special / Safety Inspection	\$50.00		
33 Additional Inspection	\$50.00		
34 Plan Review (per hour)	\$50.00		
<b>REQUIRED FEES TO ALL PERMITS</b>			
<b>Application Fee (Non-Refundable)</b>	\$50.00	1	<b>\$50.00</b>
<b>Final Inspection</b>	\$50.00	1	<b>\$50.00</b>

**TOTAL MUST INCLUDE FEES FOR APPLICATION & FINAL INSP.**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the township. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The name and number of the inspector are provided on the permit form. When ready for an inspection, **CALL THE INSPECTOR DIRECTLY** providing as much advance notice as possible. The inspector will need the location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

<b>MAKE CHECKS PAYABLE TO "EMMETT TOWNSHIP"</b>	<b>TOTAL FEES</b> \$ <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span>
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DATE ISSUED \_\_\_\_\_ RECEIPT # \_\_\_\_\_

CASH  CHECK # \_\_\_\_\_

RECD BY \_\_\_\_\_